

Community of Christ - St. Luke's
Executive Leadership Team (ELT)
Meeting Minutes
August 13, 2007 - 6:30 pm

In Attendance: Lind Simonsen, Ky Hopewell, Glen Smith, Gayle Bean, Tim Engman and Kari Costanza. Steve Greiger and Vic Hippe were not able to attend. Joel Eichenberger attended as a guest consultant.

Preliminaries

Opening Remarks: Glen shared Progress of the development of the Call committee.

Opening Prayer: Glen opened with prayer.

Approval of Agenda: Create a Draft Job Description for the new Senior Pastor.

Approval of Minutes: N/A

Approval of Reports: N/A

ELT Business – The Draft of the Job Description that will be used to inform potential candidates who we are at St. Luke's was prepared and is attached as attachment 1 to these minutes

Adjournment

Next ELT Meeting: Scheduled for September 10, 2007 at 6:30 PM

Lind lead us in a popcorn prayer.

Respectfully Submitted,



Glen Smith, Secretary

Attachment 1: Draft Job Description for the new Senior Pastor

**COMMUNITY OF CHRIST – ST. LUKE’S, LCMS,
FEDERAL WAY, WA**

DRAFT

PURPOSE STATEMENT

To seek out and bring people into a personal relationship with Jesus Christ as their Savior and Lord

**SENIOR PASTOR MINISTRY DESCRIPTION
SEPTEMBER 10, 2007**

COMMUNITY OF CHRIST – ST. LUKE’S, a thriving Christian community of more than 2000, worshipping about 900 people each weekend, is seeking an accomplished, enthusiastic leader, who passionately follows Jesus Christ, as our Senior Pastor. As we seek to fulfill our purpose, this person will have primary responsibility for shepherding the congregation that gathers in Federal Way.

Community of Christ – St Luke’s is a warm and dynamic worshipping community of committed families and individuals where Christ is shared in creative, relevant and caring ways. The congregation seeks to become a missional church, reproducing authentic disciples, equipped as missionaries sent by God, to live and proclaim His Kingdom. We are also developing a major ministry to young families to help them create loving and nurturing Christian homes where the children can come to know Jesus and mature into devoted Christian adults.

RESPONSIBILITIES OF SENIOR PASTOR

The Senior Pastor:

Provides oversight to the spiritual condition and direction of the congregation. This includes providing spiritual leadership through preaching/teaching; working with the Executive Leadership Team (ELT) in fulfilling the vision and direction for the church; partnering with staff and lay leaders in the shepherding of the people, and delegating as appropriate to provide oversight of ministry, staff and the stewardship of our resources.

Creates the Vision for St. Luke’s by focusing on the Word of God, growing personally in faith, being active in Bible Study and prayer and living an exemplary Christian life. He should be a student of both Scripture and culture to be able to seek God’s vision for the church and effectively communicate that vision in ways that are relevant to our culture. Together with the staff and ELT, he must be able to champion the vision, ministries, missions, and core values to develop the goals that will take St. Luke’s to the next level. He will oversee development and execution of the congregation’s strategic plan and be responsible, through the staff and congregation organizations for the performance of the operations and programs that support the strategic plan objectives.

Directs the Congregation’s Worship Ministry by preaching and teaching the Word of God in its truth and purity and by administering the sacraments in accordance with Scripture and the Confessions. Continually grow in leadership and management skills to be able to develop, grow and nurture staff and members to become effective leaders of ministries, missions and programs created to reach out to people to share the good news of Jesus Christ.

Ensures that the Pastoral needs of the members of St. Luke’s are met. Develop innovative ways to enhance the spiritual growth, transformation and discipling of all members of St. Luke’s. Supervise the development and monitor education programs to ensure that learning opportunities are readily available for all ages and categories of members. Develops and supports special ministries such as Small Groups, Care Ministries, Bible Studies and Prayer groups to provide smaller and more intimate support and care groups within the larger body of believers. Serves in and supports complimentary ministries outside St. Luke’s to improve the effectiveness of God’s work in Federal Way, the NW District, the Synod and the world at large.

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QUALIFICATIONS:

In addition to being an ordained minister of and on the roster of the Lutheran Church - Missouri Synod, the Senior Pastor needs to have demonstrated outstanding ministry experience and possess the following qualifications:

1. Exceptional communicator of the Word

- a. Committed to and conveys the truths of the Bible in compelling and relevant ways
- b. A student and lover of the Word
- c. Understands and frames current events within a solid theological context
- d. An effective communicator with people at all levels of spiritual maturity
- e. A dynamic, confident preacher who uses language that connects with people

2. Shares the vision and priorities of our Congregation

- a. Has a heart for those who don't know Jesus, for reaching more people and bringing them into a living relationship with Jesus Christ and his church
- b. Led by the Holy Spirit, seeks and recognizes God's direction for his people
- c. Able to passionately communicate the vision for the future
- d. Committed to growth of the missional church; willing to be bold for the sake of the mission
- e. Focus on children and youth and young families, bringing them into a relationship with Jesus and helping them mature into devoted Christian adults

3. A gifted leader

- a. strong track record for effectively leading both groups and individuals
- b. Is one that others clearly follow
- c. Capable of raising up and developing leaders
- d. Able to work with teams to achieve results but willing to act decisively when necessary
- e. Inspires others to act and achieve more than they thought possible
- f. Proven ability to both plan and execute

4. An enthusiastic developer of disciples and missionaries

- a. Helps individuals understand their calling, ministry and mission; inspiring them to act on it
- b. Committed to developing people to be good stewards of time, talent and resources through first fruit giving and tithing
- c. Exemplifies the characteristics of being a fully devoted follower of Jesus Christ as Savior and Lord
- d. Committed to transforming every member into an active minister and missionary

5. A personal style marked by integrity, authenticity, and approachability

- a. A man of integrity, living and modeling a life befitting a man of God
- b. Has a personal faith that is solid and evidences a vibrant connectedness with God
- c. Approachable, a man that members readily and happily identify as their pastor
- d. Easily connects with people, personable
- e. A person of humility, who readily acknowledges his shortcomings as a child of God, and
 1. Genuinely cares for others, and
 2. Displays patience, especially in bringing people along as we move forward

This is a full time position. Salary is commensurate with education, experience and accomplishments, and includes full benefits for employee. For further information, contact Glen Smith, Senior Pastor Call Team Leader, glesmi@stlukesfedway.org, or Community of Christ – St. Luke's ,LCMS, 515 S 312th Street, Federal Way WA 98003.